
State Interoperability Executive Committee
Meeting Minutes
December 13, 2004

Members present:

Lowell Porter, Chair
Jim Broman, Vice-Chair
Mike Doherty
Tom Griffith
Save Stern
Jim Mullen
Ken Irwin
Mark Kahley
Alan Komenski

Alternate:

Gummada Murthy (for John Conrad)

Chief Lowell Porter called the regular meeting of the State Interoperability Executive Committee to order at 1:30 in the DIS Boardroom.

Approval of the Minutes

The minutes of the previous meeting were unanimously approved and distributed.

Item: Final Communication Plan

Discussion of the Plan including concerns was had.

The Motion was made and carried unanimously to address the issue of membership on the SIEC Committee as an agenda item, as part of another SIEC business meeting in the future.

The Motion was made and carried unanimously to delete the phrase “outreach working group” and insert the phrase “outreach-working plan”. This plan will enable the SIEC staff to meet with the regions in the March 2005 timeframe, to conduct informational forums.

The Motion was made and carried unanimously to remove items two and three from the report.

The Motion was made and carried unanimously to delete the “providing additional resources” bullet from the Plan.

Item: Governance Recommendations

A consensus by discussion was had regarding specific changes to sections G3, G4 and G5 of the Draft SIEC Final Plan. This included the usage of general terms such as evaluate and investigate.

Item: Funding Goals

Discussions were had on the necessary adjustments that need to be made to wording throughout this section regarding funding language; including page 13, section F6 and

page 38. Other modifications will be made to reflect other agencies interoperability plans.

Item: Area of Technology

Remarks were made regarding corrections made in wording, however the Committee agreed with the technology portion of the report as written.

Item: Standards

Wording changes to this section based on the previous discussions were reviewed with the Committee. Clarification regarding potential technology changes will be made to the document. The phrase radio will be replaced with public safety communications throughout the document.

The Motion was made and carried unanimously to modify language on page 35, section eighteen, after the words "state agency" the words "in a subcommittee" and the language following will be deleted. A final review of the document will eliminate any vendor specific language. Changes will be made to page 61 reflecting recommendations of Dennis Hausman.

Item: Approve the Final Communication Plan with revisions

The Motion was made and carried unanimously to approve the SIEC Final Communication Plan as revised.

Item: SIEC Statewide Inventory – Ray Ganner

Comments and discussions reviewing the status report on the survey results were had. Although the data collection for the inventory stopped on November 29, 2004, the survey will be open for input over the next few months.

Item: SIEC Business Plan – Dennis Hausman

The Committee reviewed the Business Plan, including dollar amounts for statewide improvements. The Business Plan was aligned with the SIEC Strategic Plan that is on file with EMD and was submitted on November 20, 2004, pursuant to instructions of the EMD. It was learned that the short turn-around for this deliverable was due to a federal government mandate. Prior to submission, the Business Plan was discussed with the Chair, Chief Lowell Porter. According to EMD, no improvements can be made to the Business Plan because of the mandate.

The SIEC Strategic Plan that is on file with the EMD will be updated after the May Technical Implementation Plan is approved. It is anticipated that another business plan will be filed next November that will reflect the changes in the next Strategic Plan.

The Motion was made and carried unanimously to approve the Business Plan.

Item: Washington State Patrol Decision Package – Clark Palmer

The Washington State Patrol is requesting the SIEC approval on their decision package request to seek funding for new narrow-band licenses as required by the FCC. This is a major shift from the technology currently used by the Patrol, requiring them to migrate from wide-band technology and licenses. The decision was to approve and endorse the package under the SIEC banner.

The Motion was made and carried unanimously to approve the Decision Package.

Item: New Business

The 2005 schedule for SIEC meetings will be held on February 24th, April 28th, June 23rd, August 25th, October 27th and December 15th.

The Motion was made and carried unanimously to approve the 2005 SIEC meeting dates.

Adjourn